

BOTHO HIGHER EDUCATION INSTITUTION

FEE STRUCTURE | MODE OF STUDY : CAMPUS LEARNING



All Botho Higher Education Institution programmes follow a credit based tuition fee structure. Every programme consists of modules worth a specific number of credits. The number of credits for any module is available on www.botho.na under each programme. 60 credits per semester is normal full-time load. A student who wishes to take more than 60 credits in a semester requires special permission from the Dean. The tuition fee for the module is thus obtained by multiplying the module credits by the fee per credit. The tuition fee for a programme can thus be obtained by adding the fees for all the modules, calculated as explained earlier and any surcharge or internship fees if applicable.

Fee Structure Table (for all Undergraduate programmes)			
Semester	Credit Load Per Semester	Fees/Credit (Currency: Namibian \$)	Semester Fee (Currency: Namibian \$)
1	60	405	24300.00
2	60	405	24300.00
3	60	405	24300.00
4	60	405	24300.00
5	60	405	24300.00
6	60	405	24300.00
7	60	405	24300.00
8	60	405	24300.00
9	60	405	24300.00

FEE POLICY

1. Purpose of the Policy

The purpose of this policy is to set out to explain tuition fee charging principles of the University and how tuition fees are calculated.

2. Scope

The policy is applicable to all students of Botho Higher Education Institution (BHEI). The payment of fees is the responsibility of the student and, in the event of a student's sponsoring authority (if any) failing to make payment, the student will be given a financial drop out status.

3. Definition of Terms

3.1 Tuition Fees- Annual amounts due to the University in respect of services provided.

3.2 Sponsor – Organisations that may provide funds for or contributes toward tuition fees. These may be government, parents, employers, self-sponsored students

4. Fee Calculations

All Botho Higher Education Institution (BHEI) programmes follow a credit-based tuition fee structure. Every programme consists of one or more modules where each module is worth a specific number of credits. The tuition fee for the module is thus obtained by multiplying the number of credits by the fee per credit. Certain modules that require specialized equipment may have an additional surcharge. The tuition fee for a programme can thus be obtained by adding the fees for all the modules required to be successfully completed by a student to attain that qualification. Please refer to the fee structure for more details.

5. Fee Revisions

All Botho Higher Education Institution (BHEI) Fees are subject to a minimum of 10% annual increase.

6. Tuition Fees

6.1 All fees are payable at least ten working days prior to the official commencement of the semester.

6.2 Botho Higher Education Institution (BHEI) reserves the right to change the fee structure as and when required. All the above fees are subject to minimal increase of 10% every year.

6.3 For students sponsored by any organization, a letter of undertaking or sponsorship letter from that organization is required to confirm his enrolment.

6.4 For students paying using a payment plan, the same are available on request.

6.5 The first installment of the payment plan is due at least 10 working days prior to the official commencement of the semester.

6.6 All subsequent installments are due on the first day of the month following the commencement of the semester.

6.7 For students sponsored by organisations, payment is due within 14 days from the date of invoice.

6.8 Any delays in payment will attract an interest of 2% per month for all students.